

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, JANUARY 4, 2016**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, January 4, 2016 at 7:00 p.m. with Mayor Gregory presiding. Mayor Gregory provided the invocation. Council members present were Joe Torske, Larry Zimmerman, and Chris Hahn. Chris Hedrick and Enrique Ramirez were absent.

Also present were: Brian Silcott, City Administrator; Justin Constantino, Assistant to City Administrator; Teri Laymon, City Clerk; Kelly Bergeron, Community Development Director; Don McElroy, Police Chief; Matt Lawn, City Treasurer, and Harlan Foraker, City Engineer.

APPROVAL OF THE AGENDA

City Administrator Brian Silcott requested to remove items H.3 and K.1 from the agenda

MOTION: Councilmember *Torske* moved to approve the agenda as amended. Councilmember *Hahn* seconded the motion. The motion carried unanimously.

CITIZENS' COMMENTS

None

PROCLAMATIONS, AWARDS, RECOGNITIONS & NOMINATIONS

None

APPROVAL OF CONSENT AGENDA

Teri Laymon, City Clerk presented Minutes of the Meeting of December 21, 2015 and two lists of Accounts Payable totaling \$283,334.75 for the City Council's approval.

MOTION: Councilmember *Torske* moved to approve the consent agenda. Councilmember *Hahn* seconded the motion. The motion carried unanimously.

SITE PLAN APPROVAL – MURPHY OIL

Kelly Bergeron, Community Development Director, presented a commercial site plan for a Murphy's Express filling Station, to be located on the southwest corner of W. Kellogg Avenue and 183rd Street, addressed as 18501 W. Kellogg Dr., directly north of Goddard Walmart, as part of the Goddard Galleria Development. The site is appropriately zoned as C-2, General Business.

MOTION: Councilmember *Torske* moved to approve the site plan for Murphy's Express filling Station. Councilmember *Hahn* seconded the motion. The motion carried unanimously.

ANNUAL GAAP WAIVER RESOLUTION

Brian Silcott presented a proposed Resolution providing for a waiver from the generally accepted accounting principles and fixed asset accounting.

MOTION: Councilmember *Torske* moved to adopt the resolution as presented. Councilmember *Hahn* seconded the motion. The motion carried unanimously.

Resolution #16-01

ANNUAL APPROPRIATION RESOLUTION

Brian Silcott presented a proposed resolution providing for the appropriation, by fund, of the budget of the City of Goddard for the year beginning January 1, 2016; and appropriating money from the various funds to pay payrolls and claims incurred by the City of Goddard in the ordinary course of business for the calendar year 2016.

MOTION: Councilmember *Torske* moved to adopt the resolution as presented. Councilmember *Hahn* seconded the motion. The motion carried unanimously.

Resolution #16-02

REQUEST FOR WATER ADJUSTMENT

Teri Laymon presented a customer request for a water bill adjustment to his account. The customer was asking the City Council to waive \$119.88 for accrued water services while the customer was out of town.

Laymon stated that the City Code does not address snowbird accounts or having the water turned off for temporary vacancies. Currently residents are still responsible for the minimum rates while away.

No Action was taken.

TEMPORARY NOTE SALE RESOLUTION

Brian Silcott presented a proposed resolution authorizing staff and the City's financial Advisor to solicit bids for the issuance of \$3,160,000 in temporary notes for improvements within the STAR bond district. The temporary notes will mature December 15, 2017.

MOTION: Councilmember *Zimmerman* moved to adopt the resolution as presented. Councilmember *Hahn* seconded the motion. The motion carried unanimously.

Resolution 16-03

CITY ADMINISTRATOR'S REPORT

Brian Silcott presented and reviewed the following City Administrator's Report dated January 4, 2016.

Below is a list of highlights of the week for the City organization.

Storm water Management Policy: As reported at the December 21 meeting, the City has been notified that we are now subject to the storm water management permit requirements. This means that the City will need to undertake best management practices (BMPs), public education and involvement in the policy's development, create an inspection process to determine illicit discharge detection and elimination, require that all construction sites have stormwater runoff control in place, insure that new development and redevelopment sites have post-construction stormwater management practices in place, create pollution prevention and "good housekeeping" practices at municipal operation locations, test the wastewater discharge creek for total maximum daily load (TMDL) pollutants. More information will be reported at the February 1 regular meeting.

Monument Sign Ordinance: A reminder that Staff will present a monument sign ordinance for review and comment at the January 19, 2016 regular meeting. Staff presented this item for discussion at the October 19, 2015 regular meeting, for inclusion within the zoning code. The planning commission has been unable to reach consensus on the item, therefore the item will require additional discussion from the Governing Body.

Planning Commission Meeting: The planning commission will meet on January 11 to consider a Conditional use on backyard shed in the 100 block of North Spruce. The shed exceeds the 200 sq. ft. requirement; therefore, the proposed 240 sq. ft. shed requires a variance and public hearing. Please find attached to this report the Notice of Public Hearing. A Goddard Pulse notification will be sent to all residents within the hearing notification range on Friday, January 8.

City Hall & Community Center Doors: There is nothing new to report on this item. The doors for City Hall and the Community Center, which were approved at the December 7 regular meeting have been ordered and are special construction items from the factory. Staff anticipates installation occurring this month.

120 North Main Purchase: As reported in the previous Administrator's report the property was scheduled for closing on December 30. The closing went as planned and the City now owns the property. Uses for the property will be discussed in the Capital Improvement Program process.

Staffing Items: Goddard Police Department has hired two new officers, Officer Shelite who comes to Goddard via the WSU Police Department began his service today. Officer Perez, a Goddard native and Sedgwick County juvenile detention deputy joins us January 18 and reports to KLETC on February 15, 2016.

FEMA Floodplain Compliance: I am pleased to report that the City has been given a clean slate for FEMA Compliance. I would like to thank Community Development Kelly Bergeron for her work in creating a compliance program and for overseeing the City project located north of the lagoons. Well done Kelly!

Park Board Meeting: The next meeting is Tuesday, January 12 at 6pm in the Goddard Public Library, which will focus on administrative housekeeping and brainstorming for ideas for the Master Park Plan. With the passage of the holiday season, Staff has continued work on new a park location north of Kellogg. More information will be reported shortly.

STAR Bond Project: A closing date for the private financing is being scheduled for later this month. A groundbreaking is planned for later this week Thursday (January 7) or Friday (January 8). The preliminary site work will include grading and foundation preparation. A building permit should be issued in February, if not before. The next item for the City will be temporary note bid award at the February 1st meeting, the entrance road engineering services agreement, the entrance road's construction bid, and the issuance of temporary note financing for the entrance road.

Traffic Impact Study: The study is underway and staff has been working on details for the trip data for review by KDOT. I will update the Governing Body when additional information is known.

January 19th Meeting Items: In addition to the site plan approval, staff will present the annual GAAP waiver and payment resolution. Staff will also present the 2016 work plan.

UPCOMING MEETINGS & EVENTS:

- Library Board Meeting: **Monday, January 11** at 7pm in the Public Library.
- Planning Commission Meeting: **Monday, January 11** at 7pm in the City Council Chambers.
- Municipal Court Arraignment: **Tuesday, January 12** at 7pm in the City Council Chambers.
- Goddard Park Board: **Tuesday, January 12** at 7pm in the Public Library.
- City Offices will be closed, **Monday, January 18** in observance of Dr. King Holiday.
- City Council Regular Meeting: **Tuesday, January 19** at 7pm in the City Council Chambers.
- Municipal Court Arraignment: **Tuesday, January 26** at 7pm in the City Council Chambers.
- Goddard Park Board: **Tuesday, January 26** at 7pm in the Public Library.

Respectfully Submitted,

Brian

Brian W. Silcott, City Administrator

GOVERNING BODY COMMENTS

Councilmember Torske said he is looking forward to the groundbreaking ceremony for the new STAR Bond Project.

Mayor Marcey Gregory stated that Wichita Area Metropolitan Planning Organization (WAMPO) has a vacant seat on the Transportation Policy Body for a representative from Goddard.

Mayor Gregory announced that she would be attending the Wichita Association of Cities Meeting on Saturday, January 9 at 8:30 a.m. in Derby.

ADJOURNMENT

MOTION: Councilmember **Torske** moved to adjourn the regular meeting.
Councilmember **Hahn** seconded the motion. The motion carried unanimously.

Meeting adjourned at 7:38 p.m.
Teri Laymon, City Clerk